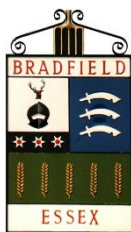


BRADFIELD PARISH COUNCIL

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Minutes of the Full Council Meeting held in St Lawrence Church, The Street, Bradfield, CO11 2US on Tuesday 4th November 2025 at 7.30pm.

Present:	Councillors Cunningham, Osbourne, Points and Scott.
In the Chair:	Cllr Burton (Chairman)
Clerk:	Mrs Marie Snell
Also present:	10 members of the public 0 member of the press Tendring District Council Representative – Cllr Tanya Ferguson Essex County Council Representative – Cllr Carlo Guglielmi

Prior to the commencement of the meeting, Cllr Burton offered an apology for mentioning personal names within a parish council meeting previously.

128/25 Apologies for Absence

Members **RESOLVED** to accept apologies of absence from Cllrs Coley and Webb. The clerk advised members of the resignation of Cllr Weal which will be formally addressed at the next council meeting owing to the publication of the agenda taking place prior to the receipt of resignation.

129/25 Members' Declaration of Interests

Cllrs Burton and Points declared a shared interest regarding items 8d and 11 on the agenda in their reference to their roles as Trustees of Bradfield Village Hall Committee and would abstain from any voting required of the council. Cllr Points also declared an interest in items 13 and 15 as a representative of St Lawrence Church and would abstain from any vote required of the council. Cllr Osbourne confirmed to chair these agenda items.

130/25 Minutes

Members received the Minutes and the Confidential Minutes of the Parish Council meetings held on the 7th October 2025 and **RESOLVED** to approve as a correct record, signed by the Chairman.

131/25 Public Open Forum (Maximum 15 minutes)

BRFC Chairman queried the mediation item and perceived it could potentially be a waste of tax payer's money. They wondered if Cllr Guglielmi (ECC) could act as a mediator for positive mutual resolution.

A person queried the associated charges for the Recreation Ground and Cllr Burton offered that as this is not a matter for the parish council, but for Bradfield Allotment and Recreation Ground Charity, as such cannot be discussed. The clerk advised that they can write into the BARGC which will be addressed and responded to by the charity.

A person offered their ongoing efforts to retain BRFC within Bradfield. They raised concerns regarding the BVH AGM and Cllr Burton advised that matters relating to the Village Hall cannot be discussed.

Members **RESOLVED** that the mediation item 12 be moved forward. Three independent mediators were contacted, Cllr Guglielmi offered that though he is not a legal professional he has mediation experience and is aware of circumstances between BRFC and BPC. Cllr Guglielmi offered a longstanding resolution is to be obtained, with representation from both sides, establishing terms of reference and conditions. Formal resolution to be minuted under 139/25.

132/25 Town Planning Applications as per Schedule Issued by Tendring District Council

To consider the below schedule of applications:

25/01536/FULHH 6 Harwich Road Bradfield	Householder Planning Application - Erection of part single / part two storey rear extension following demolition of detached workshop outbuilding and rear conservatory.	No comment
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133/25 District and County Councillor reports

Members noted the November report received from Cllr Guglielmi. Cllr Guglielmi offered that Harwich Library has seen great refurbishment and is worth visiting. There are ongoing works on the Albert Roundabout (Colchester), through the night and disruptions may be evident. Cllr Ferguson offered TDC is continuing its work on the Local Government Reform. Reports regarding Community Sport and Activity Manager at TDC working on Grassroots sports, visiting Lawford PC and outlining what he can bring to grassroots sport. There is a grant that can support grassroot sports to pay for affiliated costs for players of up to £300, and applications are open now. This representative can attend a parish council meeting if the council was minded to invite him.

Cllr Ferguson offered personally that she visits the Somme every Remembrance, and would be honoured to visit any marked memorial and write in the remembrance book, and anyone is welcome to contact her accordingly.

134/25 Clerk's Report

Members noted the Clerk's November Report (*previously circulated*).

135/25 Working Group Reports

Members received updates from the following working groups:

- Recreation Ground Benches working group – The clerk explained she is working towards obtaining three quotations.
- Bradfield Byelaws working group – No further update provided by Cllr Coley not being present.
- Highways Scheme Working Group – A questionnaire has been composed and printed for the circulation to residents of certain areas of Bradfield impacted by junctions. Asked for volunteers to deliver them of which Cllr Points offered he would.
- Cllr Scott offered to create Ongoing Communications Working Group (quarterly) between Bradfield Rovers Football Club, Bradfield Parish Council and Bradfield Village Hall of which he will be lead member and will report to BPC following discussions.

136/25 Amenities

- Members received update noting the following maintenance carried out
 - Replacement of wood on play frame at cost of £225.00 (excl.VAT) following breakage.
 - The clerk advised that the child's swing has been replaced as instructed.
- No further necessary works were offered to be carried out by reputable contractor other than outstanding requests. Clerk to chase this.

137/25 Housing Needs Survey

Members noted the report submitted by RCCE following housing needs survey conducted within the village. Cllr Burton offered that the survey consists of 80 pages and could be discussed at a public individual meeting, clerk to arrange.

138/25 Bradfield Village Hall Communications

Members noted the BVH report read verbatim by Cllr Osbourne (*previously circulated*). Clerk to publish on the council website. Cllr Scott asked the clerk to advise BVH of concerns raised in public question time under minute reference 131/25.

139/25 Bradfield Rovers Football Club

Discussed under Minute reference 131/25. Members **RESOLVED** that Cllr Guglielmi (Essex County Council) conduct the process in pursuit of mutual resolution. BRFC Chairman offered to act on behalf of BRFC initially, clerk to liaise with Cllr Guglielmi to arrange BPC's representation.

140/25 War Memorial Clean

Cllrs Osbourne provided update following meeting with St Lawrence Church, following quotations for the clean. The PCC has submitted a faculty report to the DAC and this to be discussed at the next meeting with hopes for a made decision of this organisation.

141/25 Finance

- Members received the financial report and **RESOLVED** to approve accounts for payment as per the schedule (*previously circulated*).
- Members **RESOLVED** to approve payment of invoices received in accordance with the 2025/2026 budget (*previously circulated*).
- Members noted emergency expenditure by the clerk, Chairman and Vice-Chairman as specified in Financial Regulations Section 4, replacement of broken wood at cost of £225.00 (exc. VAT) by Playquip.
- Members noted purchase of remembrance wreath to Harwich branch of Royal British Legion's Poppy Appeal 2025 at cost of £20.00.

142/25 Grant Application

Members considered grant application on behalf of St Lawrence Church for £4000 in pursuit of restoring the church boundary wall and bench. Members **RESOLVED** to award a grant of £500. Cllr Points abstained.

143/25 Council Policies

Members discussed In consultation with the council's Standing Orders and the clerk provided context. The chairman felt disappointed that it appeared public opinion assumed the chairman will be preventing members of the public from speaking which is not true. Members **RESOLVED** to adopt Protocol for Public Speaking Policy in accordance with Standing Orders 3.

144/25 Items from councillors to be added to the next agenda

145/25 Date of Next Meeting

The next meeting of the council to be held on **Tuesday 2nd December 2025 at 7.30pm** at **St Lawrence Church, The Street, Bradfield, CO11 2US.**

The Chairman closed the meeting at 8.20pm.

Signed

Dated